



SHARPE RESERVATION MAINTENANCE ASSOCIATE

The Fresh Air Fund, an independent, not-for-profit youth development organization, has provided free summer experiences to more than 1.8 million New York City children from low-income communities since 1877. Despite the challenges presented by COVID-19, The Fund continues to provide safe, fun, engaging and enriching experiences for New York City youth to keep the magic of summer alive through virtual and outdoor programs. Fresh Air children also participate in year-round leadership and educational programs. For more information, visit www.FreshAir.org.

The Fresh Air Fund also owns and operates the Sharpe Reservation which houses five of the six Fresh Air Camps, the Sharpe Reservation Environmental Center which serves over 18,000 visitors each year. The Fresh Air Fund also operates Camp Junior, a camp for young people from the Bronx in Harriman State park.

Position Summary

The Fresh Air Fund Sharpe Reservation is recruiting Maintenance Associates for our summer programs. Maintenance Associates work up to 40 hours per week, including regular weekend work. Summer season begins in June and goes until August with the potential for additional work in the Fall.

Maintenance Associates support the full-time maintenance team by performing day-to-day maintenance. A current driver's license is preferred.

Responsibilities

Maintenance assistants work under the supervision of the Facilities Manager. They help with all aspects of maintenance. Responsibilities include but are not limited to:

1. Mow, rake, and cut grass.
2. Maintain the cleanliness of the grounds through daily trash pickup and removal.
3. Perform grounds equipment and vehicle maintenance.
4. Support in the maintenance of roads and driveways.
5. Assists in pool maintenance.
6. Make minor building repairs.
7. Perform minor tasks of a semiskilled nature such as carpentry, screen repair, painting, plumbing, and minor electrical maintenance if needed.
8. Assists full time Maintenance Technicians.
9. Other duties as assigned.

Qualifications

1. Must be at least 16 years old.
2. Must be in good general health, able to lift heavy objects and perform basic manual work on a regular basis.

the *Fresh Air* fund
because a summer can last a lifetime™

3. Must have the ability to be flexible and adjust to changes quickly.
4. Must have the ability to work independently and in a team environment.
5. Handle concerns/issues in a constructive manner.
6. Work outdoors in all weather conditions.
7. Excellent written and oral communication skills.
8. Proficient with basic computer skills.
9. Previous experience as a groundskeeper is preferred but not required.
10. Driver's license preferred.

Employment Period: Summer employment extends from June to August with the potential for September hours. *There is a mandatory orientation.*

Hours per week: Hours per week vary, maximum 40 hours per week.

Compensation: Salaries start at \$15/hr.

Benefits: None

Application Instructions

To apply please, submit an application by clicking on the **Sharpe Reservation Staff Application** link at: <https://freshairfund.workbrightats.com/jobs/> We are hiring on a rolling basis and encourage interested applicants to apply as early as possible. No calls or recruiters, please.

The Fresh Air Fund is proud to be an equal opportunity employer, committed to inclusive hiring, and dedicated to diversity in its work and on its staff. We strongly encourage candidates of all identities, experiences, orientations, and communities to apply.