



## Per-Diem Outdoor Instructor – Sharpe Reservation

The Fresh Air Fund has provided free summer experiences in the outdoors to more than 1.8 million New York City children from low-income communities since 1877. Each summer, thousands of children visit either volunteer host families in rural and suburban communities along the East Coast and Southern Canada, attend six Fresh Air camps in New York's Mid-Hudson Valley, or participate in other outdoor programs run by The Fresh Air Fund. Young people also participate in year-round leadership and educational programs offered by The Fund. In Summer 2020, during the difficult realities of COVID- 19 and the economic crisis, The Fresh Air Fund reimagined summer and developed new in-person and virtual program models to support youth in New York City.

### Position Summary

The Fresh Air Fund is hiring Per Diem Outdoor Instructors to work in our Environmental Center at Sharpe Reservation in Fishkill, NY. This is an on-call, part-time, per diem position that is scheduled to work on an “as required” and “as available” basis, with flexible work opportunities available throughout the year. Per Diem Instructors facilitate outdoor and environmental education lessons ranging from pond ecology to team building. The ideal candidate is curious, personable and hard-working with previous experience working with children.

Per Diem Instructors may be scheduled to work at Sharpe Reservation in Fishkill, NY, Harriman State Park or at schools that request onsite programming. This is an in-person position that reports to the Program Coordinator.

**Employment period:** This is a flexible, on-call, per diem job. Working hours depend on school/user group schedules.

**Hours per week:** Hours per week vary on an as needed basis with a maximum of 40 hours per week.

**Compensation:** Salary is commensurate with experience and starts at \$18/hour.

**Benefits:** None.

### Responsibilities

- Plan and facilitate Environmental and Outdoor Education lessons from the Sharpe Curriculum.
- Facilitate group dynamics and team building sessions.
- Ensure program supplies are kept in order and in good condition.
- Manage all aspects of group safety.
- Maintain a general understanding of Sharpe Reservation trails, roadways, and facilities.
- Occasional driving of camp vehicles (golf carts and 7 and 15 passenger vans) as needed.
- Other duties as assigned.

### Qualifications

- Previous teaching, outdoor education or summer camp experience required.
- Associates degree required or currently enrolled in college. Bachelor's degree preferred.
- Must be in good general health, able to hike, lift, and spend long periods of time outdoors.
- Must have the ability to be flexible and adjust to changes quickly.
- Comfortable and confident supervising and teaching participants in large and small groups.
- Must have the ability to work independently and in a team environment.

- Handle concerns/issues in a constructive manner.
- Excellent written and oral communication skills.
- Proficient with basic computer skills.
- Driver's license preferred.
- Interest in joining a youth development organization and supporting its mission and vision.

All Fresh Air Fund employees must be fully vaccinated against COVID.

**Application Instructions**

To apply, please submit an application at: <https://freshairfund.workbrightats.com/jobs/>. We are hiring on a rolling basis and encourage interested applicants to apply as early as possible. No calls or recruiters, please.

*The Fresh Air Fund is proud to be an equal opportunity employer, committed to inclusive hiring, and dedicated to diversity in its work and on its staff. We strongly encourage candidates of all identities, experiences, orientations, and communities to apply.*