



## Per-Diem Instructor – Sharpe Reservation

The Fresh Air Fund, an independent, not-for-profit youth development organization, has provided free summer experiences to more than 1.8 million New York City children from low-income communities since 1877. Despite the challenges presented by COVID-19, The Fund continues to provide safe, fun, engaging and enriching experiences for New York City youth to keep the magic of summer alive through virtual and outdoor programs. Fresh Air children also participate in year-round leadership and educational programs. For more information, visit [www.FreshAir.org](http://www.FreshAir.org).

### Position Summary

The Fresh Air Fund is hiring Per Diem Instructors to work in our Environmental Center. The role requires the person to facilitate outdoor and environmental education lessons ranging from pond ecology to team building. The ideal candidate is curious, personable and hard working with previous experience working with children.

This is an on-call, part-time, per diem position that is scheduled to work on an “as required” and “as available” basis. Per Diem Instructors may be scheduled to work at Sharpe Reservation in Fishkill, NY, Harriman State Park or at schools who request onsite programming. This is an in-person position that reports to the Program Coordinator.

**Employment period:** This is a flexible, on-call, per diem job. Working hours are dependent on school/user group schedules.

**Hours per week:** Hours per week vary on an as needed basis with a maximum of 40 hours per week.

**Compensation:** Salary is commensurate with experience and starts at \$18/hour.

**Benefits:** None.

### Responsibilities

- Plan and facilitate Environmental and Outdoor Education lessons from the Sharpe Curriculum.
- Facilitate group dynamics and team building sessions.
- Ensure program supplies are kept in order and good condition.
- Manage all aspects of group safety.
- Maintain a general understanding of Sharpe Reservation trails, roadways, and facilities.
- Other duties as assigned.

### Qualifications

- Previous teaching, outdoor education or summer camp experience required.
- Associates degree required or currently enrolled in college. Bachelor’s degree preferred.
- Must be in good general health, able to hike, lift, and spend long periods of times outdoors.
- Must have the ability to be flexible and adjust to changes quickly.
- Comfortable and confident supervising and teaching participants in large and small groups.
- Must have the ability to work independently and in a team environment.
- Handle concerns/issues in a constructive manner.
- Excellent written and oral communication skills.
- Proficient with basic computer skills.
- Driver’s license preferred.
- Interest in joining a youth development organization and supporting its mission and vision.

**\*Please see next page for application instructions.\***



**Application Instructions**

To apply please, submit an application by clicking on the **In-Person Sharpe Reservation Jobs** link at: <https://freshairfund.workbrightats.com/jobs/>. We are hiring on a rolling basis and encourage interested applicants to apply as early as possible. No calls or recruiters, please.

*The Fresh Air Fund is proud to be an equal opportunity employer, committed to inclusive hiring, and dedicated to diversity in its work and on its staff. We strongly encourage candidates of all identities, experiences, orientations, and communities to apply.*