



BACKGROUND

Since its founding in 1877, The Fresh Air Fund has provided life-changing summer experiences for children from New York City's underserved communities.

Each year, thousands of children experience outdoor summer adventures through visits with volunteer host families and at The Fund's sleepaway camps in upstate, NY. Fresh Air children also participate in academic enrichment and leadership programs throughout the school year.

We believe that investing in a child's journey through life provides an opportunity for young people to learn, grow, and thrive in our city and beyond. The magic of a Fresh Air summer, full of new experiences and new friends, is simple yet transformative.

The Fresh Air Fund is seeking a dynamic youth development professional with prior camp experience for an exciting opportunity to work as the Director of Camp-Hayden Marks. The ideal candidate demonstrates a strong commitment to the values of The Fresh Air Fund, has excellent managerial skills and can build meaningful relationships with campers and staff. This role requires someone who takes initiative and has strong problem-solving capabilities, impeccable attention to detail and a growth mindset.

The Fresh Air Fund is recruiting a Camp Director for Camp Hayden-Marks.

The Director will play a key role in implementing strategic plans and managing new initiatives that reflect The Fresh Air Fund's vision and mission. The position will collaborate with other Fresh Air Fund directors to institute innovative youth programming and trainings for staff.

Camp Hayden-Marks is an all-boys camp for children ages 9 to 12 that serves over 800 campers over four 12-day sessions each summer. It also has a 26-day academic enrichment session for 36 campers that runs during two regular camp sessions. This position is part-time during the year (around 300 hours) and full-time from June through August. The Director is required to live in-residence at Camp Hayden-Marks in Fishkill, NY all summer long plus weekends during the academic year as needed

RESPONSIBILITIES

Year-Round:

- Interview and hire over 90 camp staff
- Develop and assess program goals and objectives and lead continuous quality improvements
- In coordination with other Camp Directors, plan administrative and general staff orientation trainings
- Collaborate with Fresh Air Fund staff to ensure all programs align with and support the Fund's mission
- Direct off-season weekends at camp
- Attend monthly Director Meetings as well as periodic professional development opportunities, recruitment events, call-in supervisory meetings and other events as needed
- With the Deputy Director of Camping and Year-Round Programs, oversee the camp budget

Summer:

- Onboard and train over ninety staff members for summer program
- Facilitate and oversee administrative and general staff orientation workshops including but not limited to camper safety/risk assessments, communication, and conflict resolution
- Develop and provide a safe, caring and enriching camp program that encourages campers to return in the future
- Provide ongoing training, supervision, support and development of staff
- Overall supervision of any-and-all camp related issues including staff and camper disciplinary matters and communication with parents/guardians

- Understand and ensure compliance with the Department of Health, American Camp Association, Fresh Air Fund policies and procedures and other regulatory agencies and rules
- Collect program data related to year-round and summer program for statistical and narrative reports

REQUIREMENTS/QUALIFICATIONS

- Bachelor's degree in education, social work or a related field (Master's preferred)
- As per Department of Health requirements, must be at least 25 years of age
- Experience with diverse populations of youth and adults from under-resourced communities a must
- Ability to multi-task, prioritize deadlines, work independently, take initiative and maintain confidentiality in a fast paced and challenging work environment
- Possess effective management and organizational skills
- Must have strong public speaking skills
- Strong interpersonal and communication skills with the capacity to collaborate with others and be a team player
- Driver's license preferred

HOW TO APPLY

To be considered, please submit a cover letter and resume to camping@freshair.org No Phone calls please.

The Fresh Air Fund is proud to be an equal opportunity employer, committed to inclusive hiring, and dedicated to diversity in its work and on its staff. We strongly encourage candidates of all identities, experiences, orientations and communities to apply.